

Terms & Conditions – Highgate Junior Term Time Courses

HT and HPT Term Time Courses and Squads

1. Coaching Team

All our coaches are either qualified coaches LTA licensed or PTR registered coaches with a First Aid qualification and are DBS checked. All coach assistants work under the supervision of a qualified coach.

2. Membership

All participants within Highgate C<C's term time junior programme must be members of the club. Details on membership T&C are at the end of this document.

3. Consents

By signing a child onto a Highgate junior course, the parent/carer is giving consent to Highgate C&CLTC to:

- Take photographs and films of your child during club organised activities for the club website and promotional activities.
- Register the child with the Lawn Tennis Association (LTA) for British Tennis Membership (for entry into the Wimbledon ticket ballot, discounts on tennis event tickets and a junior player rating).
- Hold your personal details for the purpose of the club business including establishing or maintaining membership and the provision of membership services to you.

Note: We will not disclose your details to third parties excluding other club members e.g. for organising junior matches and similar events. If you do not give consent to any of the above please inform us by emailing: coaching@highgate-tennis.co.uk with details.

4. Medical details

Parents/carers are required to provide, and update as appropriate, emergency name and contact details as well as information on medical/behavioural conditions for the junior that the coaches should be aware of.

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5. Cancellation and Refunds

All attendance is course based and participants are invoiced for a full term of attendance for the normal sessions the individual is attending each week. Fees are non refundable. Exceptionally refunds may be given for injury or illness where a doctor's certificate is provided.

Occasionally the club may need to rearrange sessions due to bad weather or coach illness. Term time course prices are based on allowing for one bad weather day i.e cancellation of one session during the term time programme. In the event that this occurs there will be no refund or credit. Where exceptionally more than one session of the course has to be cancelled in the term the session will be made up on another date. This will be either during half term or at the end of the term. If this is not possible then a credit will be issued.

Highgate C&CLTC reserves the right to cancel courses/squads in the terms programme due to insufficient numbers. If a course/squad is to be cancelled, 72 hrs notice will be given before the start of the term. Participants who have already paid for the course, will be offered an alternative course, a credit note or a full refund.

In the event of, but not limited to, Government restrictions requiring The Club to close the courts, a credit will be applied to the individual participant's Highgate Tennis Club account for use against further course, session or camp bookings.

6. Appropriate sportswear

If a child does not turn up in appropriate sportswear, the lead coach has the right to stop the child from taking part in activities that may cause harm to themselves, others or the facility.

7. Misplacement or theft of belongs

Highgate C<C is not liable for any misplacement or theft of belongings whilst within or outside the facility.

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8. Emergency procedures

In case of emergency Highgate C<C reserve the rights to perform any necessary First Aid. Highgate C<C is not liable for any injuries incurred due to First Aid being administered.

9. Behaviour/collection procedure

We expect all children attending courses/squads to behave in an appropriate manner. In the event of continued disruptive behaviour we will speak to parents/carers to try and address this problem. If bad behaviour continues we reserve the right to exclude your child from the coaching sessions.

Children should not be left at the Club unsupervised and must be collected by a parent or guardian from the Club at the end of each session unless parents/carers have notified us otherwise when completing the course registration details.

If parents/carers have notified the Club that a child 12 years or above can leave our club premises unsupervised Highgate, cannot take responsibility for your child after they have left our premises.

Additional T&C for HT Term Time Courses

10. Bookings and Payment

To ensure we can maintain appropriate coaching/child ratios, places are limited and are accepted on a first come first served basis. If a requested session is full we will add your details to a reserve list and contact you if a place becomes available.

Please note any outstanding invoices from a previous term must be paid before a place can be booked on a new term.

Please note your place is not guaranteed until payment has been received.

11. Bad Weather Policy

The sessions will continue in light rain, so players must be dressed appropriately. Term time prices are based on allowing for one rainy day i.e cancellation of one session during the term time programme. In the event that this occurs there will be no refund or credit. Where exceptionally more than one session of the course has to be cancelled in the term due to

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bad weather we will make up the session on another date (during half term or at the end of term). If this is not possible a credit will be given for the session.

For the purpose of this policy a cancelled session is one where less than half of the session was completed.

Additional T&C for HPT Squads

12.Participation

Places in HPT squads are by invitation only and are restricted to those players who meet certain playing standards and are willing to commit personally and financially to a more demanding training schedule.

For players over 8 years old these commitments are:

- Attendance at a minimum of two sessions per week
- Attendance at a strength and conditioning session in the week when there is a session run on your tennis day (not applicable to Mini Reds)
- Commitment to regular individual lessons

HPT participants may be eligible to play in teams as well as receive additional funding from the club for talent subsidy, trips to BASE or other activities in accordance with the Club's Talent Subsidy Policy.

13.Bookings and Payment

To maintain a place in the squads and be eligible for any club funding all outstanding invoices from the previous term must be paid before the start of a new term. The first payment for each term must be paid within two weeks of receiving the first invoice.

14.Bad Weather Policy

There is some flexibility in the days participants can attend. If a participant is unable to attend their regular session, they are able to make up the session on an alternative day in the same or a later week.

No refunds or credits are given in the event of bad weather as squads are priced on the basis of allowing for one rainy day in the term and allowing participants flexible attendance. Missed sessions can be made up by the player attending additional sessions in other weeks.

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Junior Off-Peak Membership

- Discounted rates for holiday camps
- Discounted individual coaching rates (non-members booking an individual lesson with a club coach are required to pay an additional coaching visitor fee)
- Members 11 & over are also entitled to enter the Wimbledon ballot for Wimbledon tickets if they have also registered with British Tennis as a British Tennis Member. See your LTA account.
- HPT minis and Junior Off-Peak members are able to use courts outside their regular coaching sessions in the following way. (Note: Free courts are those shown as such on the court schedule).

Mid-week:

- Brookside up until 10.00pm
- Main Court 5 only up until 10.00pm (no other access to main courts mid week)
- School courts 4.00pm to 7.00pm

Weekends:

- School courts 1.00pm onwards
- Brookside courts anytime
- Main courts from 6.00pm

From March - November our Brookside courts are in open and there is often court space there in the afternoons

Notes:

1. Off-peak junior members can still access the club at peak times if they are participating in an organised junior activity eg. Junior Club Night, Junior Matchplay.
2. Some HT juniors, if assessed by the coach to be at a suitable playing level and maturity for participation in club sessions, ladders and tournaments will pay a HT Junior Peak fee and will have the same court access as HPT Juniors (i.e. access to courts, ladders, tournaments & social play).

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Junior Peak Membership

- Discounted rates for holiday performance camps (non-members who attend are charged more)
- Discounted individual coaching rates (non-members booking an individual lesson with a club coach are required to pay an additional coaching visitor fee)
- Talent player subsidy for those players meeting the Club's criteria for talent player subsidy. (HPT Players)
- Opportunity to represent club in a junior team and play inter club matches
- Members 11 & over are also entitled to enter the Wimbledon ballot for Wimbledon tickets if they have also registered with British Tennis as a BT Member. Via your LTA account.
- HPT Junior Peak Member - same access to courts, ladders, tournaments, social play as an adult member (a HT junior does not have this access and is treated as an Off-Peak Member)
- HPT Minis - access to courts and activities on the same basis as a Junior Off-Peak member

Holiday Camps

- All tennis camps must be booked online and payment made prior to attendance.
- Cancellations must be made with more than 24 hours notice prior to the start time of the camp to receive a credit. Cancellations made within 24 hours are not eligible for a credit.
- We will try our best to hold tennis camps in all weather. If the weather is very extreme (wet, ice, snow, windy or hot) we will have to cancel for that day. We will inform you at least 12 hours before. Participants who have already paid for the camp, will be offered an alternative camp or credit note.
- Cancellation can be requested by email. coaching@highgate-tennis.co.uk
- No refunds will be given for non-attendance. A credit, minus administration charge, may be offered in the event of exceptional circumstances or a valid medical reason which prevents participation in two or more sessions in a row. Credit is at the discretion of the Club.
- Credits are non-refundable, non-transferable and expire 12 months after being issued. For the avoidance of doubt, they cannot be transferred to another member.

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- We reserve the right to make changes, including price, content, description, terms, court allocation, coach, etc at any time without prior notice.
- In the event of, but not limited to, Government restrictions requiring The Club to close the courts, a credit will be applied to the individual participant's Highgate Tennis Club account for use against further course, session or camp bookings.

February 2023